

Educational Field Trip Information and Approval Form

School: _____

This form should be submitted a minimum of thirty (30) days prior to departure. In order to provide adequate time for consultation and / or clarification the form should ideally be in as follows:

- A. Canada 60 days before the trip;
- B. United States 90 days before the trip; and
- C. Outside Canada and United States six months before the trip.

Teacher in Charge: _____

1. Trip Description

Purpose of Trip	
Curricular Relevance	
Destination	
Departure Date / Time	
Return Date / Time	

Number of Students:

4. Finances

<u>Estimated Expenditures</u>	
Travel	
Meals	
Accommodation	
Supply Teacher Costs	
Additional (please specify)	
<u>TOTAL</u>	

<u>Source of Funds</u>	<u>Amount Requested or Anticipated</u>	<u>Amount Approved of Actual</u>
Ontario Young Travelers		
Participant Contribution # of participants x \$		