

CURRICULUM AND INSTRUCTION	4000
ALTERNATIVE SCHOOLS PROCEDURES	4020

1. Objective

To provide guidelines for the administration and establishment of alternative schools.

2. Definitions

2.1 Alternative School

Alternative schools are recognized schools with unique MIDENT numbers that offer specialized programs that are unique in pedagogy and have staff involvement and strong parental/guardian and/or student involvement. Environments vary and provide an educational experience suited to individual learning styles/preferences and/or needs.

2.2 Alternative Program

A system program established to respond to unique student needs. Students must meet the criteria outlined for the program and participate in an intake or application process.

2.3 Alternative Schools Review Committee (ASRC)

Lakehead District School Board (LDSB) may establish an Alternative Schools Review Committee comprised of:

- superintendent of education;
- superintendent of business or designate;
- two administrators (one elementary and one secondary); and
- additional staff as required.

The ASRC will evaluate alternative s proposals and make recommendations to LDSB.

2.4 New Alternative School Committee

The superintendent of education may establish a new Alternative School Committee to facilitate the establishment of a new alternative school. The committee will include:

- superintendent of education;
- principal;
- program staff;
- school council representative; and
- member from the proposal group.

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3. Policy

It is the policy of LDSB that all requests for the establishment of alternative schools will be guided by the 4020 Alternative Schools Policy and Procedures. Lakehead District School Board programs shall comply with the Education Act and regulations, and Ministry of Education guidelines, as well as all LDSB s policies and procedures.

4. Process for Proposed New Alternative Schools

4.1 Community requests for alternative schools will be initiated by constituents submitting a superintendent responsible for alternative education or designate by May 30 prior to submitting a proposal on September 30. The Letter of Intent will include:

primary contact name, address and phone number;
list of the individuals submitting a proposal;
brief overview of the philosophy, mission and values of the proposed school; and
benefits to students.

4.2 a completed proposal must be submitted to the superintendent responsible for alternative education or designate by September 30.

The proposal must include:

school objectives;
educational philosophy, mission and values;

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4.3 Upon receipt of the completed proposal, the superintendent responsible for alternative education or designate may convene an Alternative Schools Review Committee (ASRC) including:

- superintendent of education;
- superintendent of business or designate;
- two administrators (one elementary and one secondary);
- program staff; and

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